



U.S. House of Representatives

COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

☒ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and **file it with the Clerk of the House, B-81 Cannon House Office Building**, within 15 days after travel is completed. Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Scott Mackenzie
2. a. Name of Accompanying Relative: _____ OR None ☒
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: 2/19/2020 Return: 2/21/2020
b. Dates at Personal Expense, if any: _____ OR None ☐
4. Departure City: Arlington, VA Destination: Florida Return City: Arlington VA
5. Sponsor(s), Who Paid for the Trip: Florida Ports Council
6. Describe Meetings and Events Attended: Met with officials from port of Jacksonville, USACE, USCG and Port Canaveral to learn about federal issues impacting the ports.
7. Attached to this form are *each* of the following, *signify that each item is attached by checking the corresponding box*:
 - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
 - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, *including all attachments and the Grantmaking or Non-Grantmaking Sponsor Forms*;
 - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; *and*
 - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box: ☒
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Scott Mackenzie

Date: 3/3/2020

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Daniel Webster

Date: 3/3/2020

Signature of Supervising Member: Daniel Webster

LEGISLATIVE RESOURCE CENTER
2020 DEC 17 AM 11:53
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

(11)



U.S. House of Representatives

COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

☒ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: Florida Ports Council
2. Travel Destination(s): Jacksonville and Cape Canaveral Florida
3. Date of Departure: February 19, 2020 Date of Return: February 21, 2020
4. Name(s) of Traveler(s): Sarah Miller, Katie Heffernan, Walker Barrett, Valentina Valenta, Scott Mackenzie
Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.
5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$278 airfare	\$258 lodging	\$157 meal	none
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box: ☒

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [Signature] Date: February 28, 2020

Name: Michael Rubin Title: VP Governmental Affairs

Organization: _____

I am an officer of the above-named organization. Signify statement is true by checking box: ☒

Address: 502 East Jefferson Street, Tallahassee, Florida 32301

Telephone: 850-222-8028 Email: mike.rubin@flaports.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Scott Mackenzie
2. Sponsor(s) who will be paying for the trip: Florida Ports Council
3. City and State **OR** Foreign Country of Travel: Jacksonville, FL / Canaveral, FL
4. a. Date of Departure: February 19, 2020 Date of Return: February 21, 2020
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No
If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☒ No If yes:
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
(3) Accompanying Family Member is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? ☐ Yes ☒ No
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☒ Yes ☐ No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
Legislative Director handles transportation and infrastructure portfolio for a FL member on the T&I
Committee. Visit to ports which are critical to state and nation will help gain better understanding of
needs/ challenges of these and other ports.
9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?** ☐ Yes ☒ No
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Daniel Webster

Date

1-21-2020



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COMMITTEE ON ETHICS

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: Florida Ports Council
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box: ☒
3. Check only one. I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: ☒ OR
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: ☐ OR
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): See attached. We have invited the Legislative Directors for the Florida Congressional Delegation
5. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☒ No
6. Date of Departure: February 19, 2020 Date of Return: February 21, 2020
7.
 - a. City of departure: Washington, D.C.
 - b. Destination(s): Jacksonville and Canaveral Florida
 - c. City of return: Washington, D.C.
8. Check only one. I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ OR
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ OR
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
9. Check only one of the following:
 - a. I checked 8(a) or (b) above: ☒
 - b. I checked 8(c) above but am not offering any lodging: ☐
 - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ OR
 - d. I checked 8(c) above and am offering lodging and meals for two nights: ☐ If you checked this box, explain why the second night of lodging is warranted: _____



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:* ☒
11. *Check only one of the following:*
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* ☒ OR
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education: ☐
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
- The Florida Ports Council is a 501(c)6 organization comprised of Florida's local government seaports. We advocate
on behalf of all Florida seaports and administer a statutory state seaport investment program (Florida Seaport
Transportation and Economic Development Council) contained in Chapter 311, Florida Statutes.
13. *Answer parts a and b. Answer part c if necessary:*
- a. Mode of travel: Air ☒ Rail ☐ Bus ☒ Car ☐ Other ☐ (specify: Shuttle bus for port tours)
- b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
- _____
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:* ☒
15. *Check only one.* I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ OR
- b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☒
- If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided): We expect the costs to be consistent with
federal per diem rates of \$55.00 per day in Jacksonville and \$71.00 per day in Canaveral area.
- 2) Provide the reason for selecting the location of the event or trip: Tours of Army Corps dredging activities, and cargo
and cruise operations at JAXPORT and Port Canaveral are the basis for the trip.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Lexington Hotel and Conf. Center City: Jacksonville, Florida Cost Per Night: \$129
Reason(s) for Selecting: Close to JAXPORT and dock for waterside tour
- Hotel Name: County Inn & Suites City: Cape Canaveral Cost Per Night: \$129
Reason(s) for Selecting: Close to Port Canaveral
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:* ☐



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18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$278 airfare	\$258.00 (\$129 per night for both hotels)	\$156.75 (based on GSA per diem rates)
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

a. I certify that I am an officer of the organization listed below: ☒ OR

b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 1/8/2000

Name: Michael L. Rubin

Title: V.P. Government Affairs

Organization: Florida Ports Council

Address: 502 East Jefferson Street, Tallahassee, Florida 32301

Telephone: ofc (850) 222-8028; cell (850) 443-0722

Email: mike.rubin@flaports.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida
Chairman
Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratcliffe, Texas
George Holding, North Carolina
Jackie Walorski, Indiana
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Christopher A. Dones
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

February 14, 2020

Mr. Scott Mackenzie
Office of the Honorable Daniel Webster
1210 Longworth House Office Building
Washington, DC 20515

Dear Mr. Mackenzie:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Jacksonville, Florida, scheduled for February 19 to 21, 2020, sponsored by Florida Ports Council.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Kenny Marchant
Ranking Member

TED/KM:jeb



Florida Port Tours/Activities Wednesday, February 19, 2020 – Friday, February 21, 2020

MISSION GOALS: *The goal of this trip is to educate Florida congressional delegation staff on activities and operations at the Port of Jacksonville (JAXPORT) and Port Canaveral. The trip will include information on U.S. Army Corps (USACE) dredging, cargo operations, cruise operations. Staff will have the opportunity to meet with state and federal entities involved with the movement of cargo and passengers through both JAXPORT and Port Canaveral, and will allow staff to obtain a greater understanding of the impact of federal regulations and federal funding on this activity.*

RELEVANCE TO OFFICIAL DUTIES: *The subject matter of the trip is important to the members of the Florida congressional delegation as they will encounter future legislation and budgetary issues concerning Florida seaports.*

LOCATION: *The purpose of the travel to Jacksonville and Cape Canaveral, Florida, is to attend port tours of JAXPORT (including the Jacksonville Harbor) and Port Canaveral to provide an overview of the dredging, cargo operations and cruise operations. The Florida Ports Council, JAXPORT and Port Canaveral will take staff to several locations within JAXPORT and Port Canaveral to observe dredging activities, cargo operations and cruise operations.*

ITINERARY

Wednesday, February 19, 2020

2:22 p.m. – 4:32 p.m.	American Airlines flight from DCA to JAX
4:50 p.m. – 5:00 p.m.	Transport to Lexington Hotel in Jacksonville to check-in. Transport to be provided by JAXPORT government vehicle.
5:30 p.m. – 5:40 p.m.	Transport to JAXPORT facilities using their government vehicle.
5:40 p.m. – 6:30 p.m.	Meeting with JAXPORT staff and tenants. JAXPORT Port Director Eric Green to lead discussion on current federal and state issues at the port – to include discussion of current status of construction dredging and federal infrastructure projects.

- 6:30 p.m. – 6:40 p.m. Transport back to Lexington Hotel in Jacksonville. Transport to be provided by JAXPORT government vehicle.
- 7:00 p.m. – 8:30 p.m. Dinner at restaurant in Jacksonville. Restaurant is walking distance from Hotel. Dinner will provide at least 30 minutes for discussion with JAXPORT leadership and JAXPORT cargo industry, including Crowley and Tote representatives that work at JAXPORT to answer questions about JAXPORT.

Thursday, February 20, 2020

- 7:45 a.m. – 8:30 a.m. Breakfast available at Hotel.
- 8:45 a.m. – 9:00 a.m. Transport to Safe Harbor Boys Home dock to begin Waterside Tour of JAXPORT and Jacksonville Harbor channel. Transport to be provided by JAXPORT governmental vehicle.
- 9:00 a.m. – 9:30 a.m. Waterside Tour of JAXPORT Talleyrand Terminal and overview of operations and maintenance dredging of channel and berths along the Terminal. USACE PM Harrah to lead dredging discussion, and JAXPORT Deputy Port Director Wong will lead discussion on cargo operations at Talleyrand Terminal. Vessel to be provided by JAXPORT.
- 9:30 a.m. – 10:15 a.m. Continue waterside tour of Mitsui O.S.K. Terminal and Blount Island Terminal facilities at JAXPORT. JAXPORT Deputy Port Director Wong will lead discussion on cargo operations at these terminals.
- 10:15 a.m. – 10:50 a.m. Continue waterside tour on Jacksonville Harbor deepening project by USACE. This will include an overview of efforts on USMC Blount Island And Mayport Naval Air Station/USACE connection. USACE PM Harrah and USACE PM Corbett will lead the discussion on these dredging efforts.
- 10:50 a.m. – 11:50 a.m. Continue waterside tour on Jacksonville Harbor deepening project by USACE. This will include an overview of the active “Contract B” portion of the Jacksonville Harbor deepening by conducted on behalf of the USACE by Great Lakes Dredge & Dock. USACE Resident Engineer and Great Lakes Dredge and Dock representatives will lead the discussion on the current dredging efforts under contract.
- 11:50 a.m. – 12:30 p.m. Vessel transit back to Safe Harbor Boys Home dock to disembark. This transit time will allow for additional questions and answers concerning Jacksonville Harbor deepening and cargo and cruise activities at JAXPORT
- 12:30 p.m. – 12:40 p.m. Transport to JAXPORT facilities for working lunch. Transport will be provided by JAXPORT governmental vehicle.

12:40 – 1:45 p.m.	Working lunch at JAXPORT facilities to provide an opportunity for questions and answers on cargo operations and other issues. This will include a discussion of the impact of the Jones Act on Florida and U.S. maritime companies. JAXPORT Deputy Port Director Wong will lead these discussions. At least one hour will be reserved for discussion with JAXPORT staff.
1:45 p.m. – 2:00 p.m.	Transport back to Lexington Hotel to collect luggage and board transportation to Cape Canaveral. Transport to be provided by JAXPORT governmental vehicle.
2:00 p.m. - 4:00 p.m.	Transport from Jacksonville to Country Inn and Suites in Cape Canaveral to check-in. Transport to be provided by the Florida Ports Council in chartered bus. This transit time will allow for any questions and answers by Florida Ports Council staff on Florida's seaports.
5:00 p.m. – 5:10 p.m.	Transport to Port Canaveral facilities to meet with staff and tenants. Transport to be provided by Port Canaveral governmental vehicle.
5:10 p.m. – 6:15 p.m.	Meeting with Port Canaveral staff and tenants. Port Canaveral Port Director John Murray to lead discussion on current federal and state issues at the port.
6:15 p.m. – 6:25 p.m.	Transport back to County Inn and Suites in Cape Canaveral. Transport to be provided by Port Canaveral governmental vehicle.
7:00 p.m. – 7:10 p.m.	Transport to dinner at restaurant in Port Canaveral. Transport to be provided by Port Canaveral governmental vehicle.
7:10 p.m. – 8:30 p.m.	Dinner at restaurant in Port Canaveral. Dinner will provide at least 30 minutes for discussion with Port Canaveral leadership and Port Canaveral cargo and cruise industry personnel that work at Port Canaveral to answer questions about Port Canaveral.

Friday, February 21, 2020

7:00 a.m. – 7:45 a.m.	Breakfast available at the Hotel.
8:00 a.m. – 8:10 a.m.	Transport to meetings at Port Canaveral facilities. Transport will be provided by Port Canaveral governmental vehicle.
8:10 a.m. – 9:15 a.m.	Meeting at Port Canaveral Cruise Terminal 1. Meeting attendees will include Port Canaveral Security team; Brevard County Sheriff's Office seaport security representatives; Royal Caribbean Cruise Line officials; U.S. Customs & Border Protection Area Director and Port Director. Overview of cruise terminal security, passenger clearance/security screenings; use of facial recognition technology

by CBP during debarkation and boarding of Royal Caribbean Cruise Line's *Mariner of the Seas*.

- 9:15 a.m. – 10:30 a.m. Tour of New Cruise Terminal 3 for overview on challenges and issues involved in the construction of new port terminals and rehabilitating and rebuilding berth facilities.
- 10:45 a.m. – 11:30 a.m. Meeting with Port Canaveral Staff, Canaveral Fire Rescue, Canaveral Pilots, USCG for briefing on Port Canaveral's operational plans, and national and international requirements for ship-to-ship LNG fueling of Carnival Cruise Line's *Mardi Gras* – the first LNG-powered cruise vessel to be homeported in North America (arriving at Port Canaveral in Oct. 2020).
- 11:30 p.m. – 1:30 p.m. Working lunch at Port Canaveral's Exploration Tower. This will provide an opportunity for discussion on cargo and cruise issues at Port Canaveral. Port Canaveral Director John Murray will lead any discussion. At least one hour will be reserved for discussion with Port Canaveral staff.
- 1:30 p.m. – 2:30 p.m. Tour of Port's North cargo area, SpaceX commercial space operations and mobile harbor crane. Tour will be conducted using Port Canaveral governmental vehicle.
- 3:00 p.m. – 4:00 p.m. Transport to Orlando International Airport. Transport to be provided by the Florida Ports Council in chartered bus. This transit time will allow for any questions and answers by Florida Ports Council staff on Florida's seaports.
- 6:15 p.m. American Airline Flight Departs MCO to DCA.